

		FOR OFF USE					

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**2002**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF PUBLIC AID**  
**FINANCIAL AND STATISTICAL REPORT FOR**  
**LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2002)**

IMPORTANT NOTICE  
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION  
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY  
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE  
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE  
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL  
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM  
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<b>I. IDPH Facility ID Number:</b> <u>0033068</u>		<b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b>	
<b>Facility Name:</b> <u>Hickory Point Terrace</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>1/1/02</u> to <u>12/31/02</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.	
<b>Address:</b> <u>260 East Lucille Avenue</u> <u>Forsyth, Illinois</u> <u>62535</u> Number City Zip Code		Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.	
<b>County:</b> <u>Macon</u>		(Signed) _____ (Date) _____	
<b>Telephone Number:</b> <u>(217) 875-2828</u> <b>Fax #</b> ( )		(Type or Print Name) <u>Kimberlea B. Jacobus</u>	
<b>IDPA ID Number:</b> <u>37-1223582001</u>		(Title) <u>Owner</u>	
<b>Date of Initial License for Current Owners:</b> <u>1/19/88</u>		(Signed) _____ (Date) _____	
<b>Type of Ownership:</b>		(Print Name and Title) <u>Mark S. Wood, CPA</u>	
<input type="checkbox"/> VOLUNTARY, NON-PROFIT <input type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust <b>IRS Exemption Code</b> _____		(Firm Name & Address) <u>May, Cocagne &amp; King, P.C.</u> <u>1353 E. Mound Road, Suite 300, Decatur, IL 62526</u>	
<input checked="" type="checkbox"/> PROPRIETARY <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____		(Telephone) <u>(217) 875-2655</u> <b>Fax #</b> <u>(217) 875-1660</u>	
<input type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____		<b>MAIL TO: OFFICE OF HEALTH FINANCE</b> <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b> 201 S. Grand Avenue East Springfield, IL 62763-0001 <b>Phone #</b> (217) 782-1630	
<b>In the event there are further questions about this report, please contact:</b> <b>Name:</b> <u>Mark S. Wood, CPA</u> <b>Telephone Number:</b> <u>(217) 875-2655</u>			

SEE ACCOUNTANTS' COMPILATION REPORT

## STATE OF ILLINOIS

Page 2

Facility Name & ID Number Hickory Point Terrace# 0033068 Report Period Beginning: 1/1/02 Ending: 12/31/02

## III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds 3/12/91

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6	<u>16</u>	ICF/DD 16 or Less	<u>16</u>	<u>5,840</u>	6
7	<u>16</u>	TOTALS	<u>16</u>	<u>5,840</u>	7

## B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS	<u>5,657</u>			<u>5,657</u>	13
14	TOTALS	<u>5,657</u>			<u>5,657</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 96.87%

D. How many bed-hold days during this year were paid by Public Aid?

153 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.  
(E.g., day care, "meals on wheels", outpatient therapy)None

F. Does the facility maintain a daily midnight census?

YesG. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location

Date started 1/19/88

J. Was the facility purchased or leased after January 1, 1978?

YES ☒ Date 1/19/88 NO ☐

K. Was the facility certified for Medicare during the reporting year?

YES ☐ NO ☒ If YES, enter number  
of beds certified \_\_\_\_\_ and days of care provided \_\_\_\_\_

Medicare Intermediary \_\_\_\_\_

## IV. ACCOUNTING BASIS

ACCRAU ☒ MODIFIED  
CASH\* ☐ CASH\* ☐Is your fiscal year identical to your tax year YES ☒ NO ☐Tax Year: 12/31/02 Fiscal Year: \_\_\_\_\_

\* All facilities other than governmental must report on the accrual basis

SEE ACCOUNTANTS' COMPILATION REPORT

## STATE OF ILLINOIS

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Facility Name &amp; ID Number Hickory Point Terrace

# 0033068

Report Period Beginning: 1/1/02

Ending: 12/31/02

## V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	21,889	3,302	1,174	26,365		26,365		26,365		1
2	Food Purchase		29,362		29,362	(3,083)	26,279		26,279		2
3	Housekeeping	28,691	1,880		30,571		30,571		30,571		3
4	Laundry		23	890	913		913		913		4
5	Heat and Other Utilities			11,793	11,793		11,793		11,793		5
6	Maintenance		3,421	11,403	14,824		14,824	2,620	17,444		6
7	Other (specify):*			2,050	2,050		2,050	360	2,410		7
8	<b>TOTAL General Services</b>	50,580	37,988	27,310	115,878	(3,083)	112,795	2,980	115,775		8
	<b>B. Health Care and Programs</b>										
9	Medical Director			7,240	7,240		7,240		7,240		9
10	Nursing and Medical Records	97,946	4,824	15,240	118,010		118,010	304	118,314		10
10a	Therapy										10a
11	Activities	23,606	14,722		38,328		38,328	720	39,048		11
12	Social Services	36,011	156	1,010	37,177		37,177		37,177		12
13	Nurse Aide Training	10,859			10,859		10,859		10,859		13
14	Program Transportation			3,521	3,521		3,521		3,521		14
15	Other (specify):*			141,578	141,578		141,578	(138,977)	2,601		15
16	<b>TOTAL Health Care and Programs</b>	168,422	19,702	168,589	356,713		356,713	(137,953)	218,760		16
	<b>C. General Administration</b>										
17	Administrative	95,485			95,485		95,485		95,485		17
18	Directors Fees										18
19	Professional Services			7,425	7,425		7,425		7,425		19
20	Dues, Fees, Subscriptions & Promotion			1,035	1,035		1,035	539	1,574		20
21	Clerical & General Office Expense	26,697	2,837	17,175	46,709		46,709	(11,234)	35,475		21
22	Employee Benefits & Payroll Tax			33,226	33,226	3,083	36,309		36,309		22
23	Inservice Training & Education							403	403		23
24	Travel and Seminar							465	465		24
25	Other Admin. Staff Transportation			1,172	1,172		1,172		1,172		25
26	Insurance-Prop.Liab.Malpractice			5,610	5,610		5,610	84	5,694		26
27	Other (specify):*										27
28	<b>TOTAL General Administration</b>	122,182	2,837	65,643	190,662	3,083	193,745	(9,743)	184,002		28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	341,184	60,527	261,542	663,253		663,253	(144,716)	518,537		29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' COMPILATION REPORT

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number **Hickory Point Terrace**

#0033068

Report Period Beginning:

1/1/02

Ending:

12/31/02

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			18,967	18,967		18,967	8,017	26,984			30
31	Amortization of Pre-Op. & Org											31
32	Interest			6,937	6,937		6,937		6,937			32
33	Real Estate Taxes			6,176	6,176		6,176		6,176			33
34	Rent-Facility & Grounds			46,800	46,800		46,800		46,800			34
35	Rent-Equipment & Vehicle:											35
36	Other (specify): <sup>a</sup>											36
37	<b>TOTAL Ownership</b>			78,880	78,880		78,880	8,017	86,897			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Center:											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shop:											41
42	Provider Participation Fee			38,233	38,233		38,233		38,233			42
43	Other (specify): <sup>a</sup>											43
44	<b>TOTAL Special Cost Centers</b>			38,233	38,233		38,233		38,233			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	341,184	60,527	378,655	780,366		780,366	(136,699)	643,667			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' COMPILATION REPORT

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	1	2	3	
NON-ALLOWABLE EXPENSES	Amount	Refer-	OHF USE	
		ence	ONLY	
1 Day Care	\$		\$	1
2 Other Care for Outpatients				2
3 Governmental Sponsored Special Program	(138,977)	15		3
4 Non-Patient Meals				4
5 Telephone, TV & Radio in Resident Room				5
6 Rented Facility Space				6
7 Sale of Supplies to Non-Patient				7
8 Laundry for Non-Patients				8
9 Non-Straightline Depreciation	1,679	30		9
10 Interest and Other Investment Income				10
11 Discounts, Allowances, Rebates & Refund				11
12 Non-Working Officer's or Owner's Salary				12
13 Sales Tax				13
14 Non-Care Related Interest				14
15 Non-Care Related Owner's Transaction				15
16 Personal Expenses (Including Transportation				16
17 Non-Care Related Fees				17
18 Fines and Penalties				18
19 Entertainment				19
20 Contributions				20
21 Owner or Key-Man Insurance				21
22 Special Legal Fees & Legal Retainer				22
23 Malpractice Insurance for Individual				23
24 Bad Debt				24
25 Fund Raising, Advertising and Promotiona				25
26 Income Taxes and Illinois Personal				26
27 Property Replacement Tax				27
28 Nurse Aide Training for Non-Employee				28
29 Yellow Page Advertising				29
30 SUBTOTAL (A): (Sum of lines 1-29)	\$ (137,298)		\$	30

OHF USE ONLY						
48		49		50		51
						52

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below. (See instructions.)

	1	2	
	Amount	Reference	
31 Non-Paid Workers-Attach Schedule	\$		31
32 Donated Goods-Attach Schedule			32
33 Amortization of Organization & Pre-Operating Expense			33
34 Adjustments for Related Organization Costs (Schedule VII)	599	Various	34
35 Other- Attach Schedule			35
36 SUBTOTAL (B): (sum of lines 31-35)	\$ 599		36
(sum of SUBTOTALS)			
37 TOTAL ADJUSTMENTS (A) and (B)	\$ (136,699)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

	1	2	3	4	
	Yes	No	Amount	Reference	
38 Medically Necessary Transport		X	\$		38
39 Therapy		X			39
40 Gift and Coffee Shop		X			40
41 Barber and Beauty Shop		X			41
42 Laboratory and Radiology		X			42
43 Prescription Drugs		X			43
44 Exceptional Care Program		X			44
45 Other-Attach Schedule					45
46 Other-Attach Schedule					46
47 TOTAL (C): (sum of lines 38-46)			\$		47

SEE ACCOUNTANTS' COMPILATION REPORT

Hickory Point Terrace

ID# 0033068

Report Period Beginning: 1/1/02

Ending: 12/31/02

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

## Summary A

**SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I**

[illegible]

## Summary B

12/31/02

[illegible]



Facility Name & ID Number Hickory Point Terrace # 0033068 Report Period Beginning: 1/1/02 Ending: 12/31/02

## VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Kimberlea B. Jacobus	100	Kimberlea B. Jacobus d/b/a North Kickapoo	Lincoln, IL	Kim Jacobus		Central Office
	0	ITOS d/b/a Spring Creek Terrace-Non-Profit Corp	Decatur, IL	Central Office	Decatur	for homes
	100	Joe Jac Corp. d/b/a Spring Creek Terrace	Decatur, IL			

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	21	General Office	\$ 14,800	Kimberlea Jacobus, Central Office	100.00%	\$ 3,566	\$ (11,234)	1
2	V	3	Housekeeping				0		2
3	V	5	Utilities				0		3
4	V	6	Maintenance				2,620	2,620	4
5	V	7	Other				360	360	5
6	V	10	Medical Supplies				304	304	6
7	V	11	Activity Supplies				720	720	7
8	V	20	Licenses/Dues				539	539	8
9	V	23	Training				403	403	9
10	V	24	Seminars				465	465	10
11	V	26	Insurance				84	84	11
12	V	30	Depreciation				6,338	6,338	12
13	V	32	Interest				0		13
14	Total			\$ 14,800			\$ 15,399	\$ *	599 14

\* Total must agree with the amount recorded on line 34 of Schedule V1

SEE ACCOUNTANTS' COMPILATION REPORT

Facility Name & ID Number Hickory Point Terrace # 0033068 Report Period Beginning: 1/1/02 Ending: 12/31/02

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Kimberlea B. Jacobus	Owner	Administrator	100.00	115,334	14	33.33	Admin.	\$ 95,485	17-1	1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 95,485		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

SEE ACCOUNTANTS' COMPILATION REPORT

Facility Name & ID Number Hickory Point Terrace# 0033068Report Period Beginning: 1/1/02Ending: 12/31/02

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization Kimberlea Jacobus, Central Office  
 Street Address 5310 East William Street  
 City / State / Zip Code Decatur, Illinois 62521  
 Phone Number ( 217) 422-6361  
 Fax Number ( 217) 422-6365

B. Show the allocation of costs below. If necessary, please attach worksheets

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	21 General Office	Occupied Bed Days	17,005	3	\$ 10,719	\$ 0	5,657	\$ 3,566	1
2	3 Housekeeping	Occupied Bed Days	17,005	3	0	0	5,657	0	2
3	5 Utilities	Occupied Bed Days	17,005	3	0	0	5,657	0	3
4	6 Maintenance	Occupied Bed Days	17,005	3	7,875	0	5,657	2,620	4
5	7 Other	Occupied Bed Days	17,005	3	1,081	0	5,657	360	5
6	10 Medical Supplies	Occupied Bed Days	17,005	3	914	0	5,657	304	6
7	11 Activity Supplies	Occupied Bed Days	17,005	3	2,165	0	5,657	720	7
8	20 Licenses/Dues	Occupied Bed Days	17,005	3	1,620	0	5,657	539	8
9	23 Training	Occupied Bed Days	17,005	3	1,211	0	5,657	403	9
10	24 Seminars	Occupied Bed Days	17,005	3	1,398	0	5,657	465	10
11	26 Insurance	Occupied Bed Days	17,005	3	253	0	5,657	84	11
12	30 Depreciation	Occupied Bed Days	17,005	3	19,053	0	5,657	6,338	12
13	32 Interest	Occupied Bed Days	17,005	3	0	0	5,657	0	13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$ 46,289	\$		\$ 15,399	25

SEE ACCOUNTANTS' COMPILATION REPORT

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2	3	4	5	6	7	8	9	10		
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense	
		YES	NO				Original	Balance				
	A. Directly Facility Related											
	Long-Term											
1	Soy Capital Bank		X	2000 Dodge Ram B2500	\$606.60	2/21/01	\$ 19,216	\$ Paid off	2/21/04	8.5000	\$ 1,273	1
2	Soy Capital Bank		X	2000 Land Rover	\$1,605.85	1/12/01	35,454	Paid off	1/2/03	8.3510	441	2
3	Soy Capital Bank		X	2003 Dodge Truck	\$469.91	10/25/02	28,195	27,255	10/25/07	0.0000		3
4												4
5												5
	Working Capital											
6	National City Bank		X	Operating Cash	N/A	6/30/02	200,000	2,500	6/30/03	4.2500	2,180	6
7	First Mid Illinois Bank		X	Operating Cash	N/A	6/30/02	225,000	127,295	6/30/03	4.2500	3,043	7
8												8
9	TOTAL Facility Related				\$2,682.36		\$ 507,865	\$ 157,050			\$ 6,937	9
	B. Non-Facility Related*											
10												10
11												11
12												12
13												13
14	TOTAL Non-Facility Related						\$	\$			\$	14
15	TOTALS (line 9+line14)						\$ 507,865	\$ 157,050			\$ 6,937	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V.

\$

Line #

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7

(See instructions.)

SEE ACCOUNTANTS' COMPILATION REPORT

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.

(See instructions.)

## IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

## B. Real Estate Taxes

1. Real Estate Tax accrual used on 2001 report.		<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and l must accompany the cost report	\$	<b>5,455</b>	1																			
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	<b>5,695</b>	2																			
3. Under or (over) accrual (line 2 minus line 1).			\$	<b>240</b>	3																			
4. Real Estate Tax accrual used for 2002 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	<b>5,936</b>	4																			
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>			\$		5																			
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>			\$		6																			
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru			\$	<b>6,176</b>	7																			
Real Estate Tax History:																								
Real Estate Tax Bill for Calendar Year:	1997	<b>4,700</b>	8	<table border="1"> <tr> <th colspan="3">FOR OHF USE ONLY</th> </tr> <tr> <td>13</td> <td>FROM R. E. TAX STATEMENT FOR 2001</td> <td>\$</td> <td>13</td> </tr> <tr> <td>14</td> <td>PLUS APPEAL COST FROM LINE 5</td> <td>\$</td> <td>14</td> </tr> <tr> <td>15</td> <td>LESS REFUND FROM LINE 6</td> <td>\$</td> <td>15</td> </tr> <tr> <td>16</td> <td>AMOUNT TO USE FOR RATE CALCULATIONS</td> <td>\$</td> <td>16</td> </tr> </table>		FOR OHF USE ONLY			13	FROM R. E. TAX STATEMENT FOR 2001	\$	13	14	PLUS APPEAL COST FROM LINE 5	\$	14	15	LESS REFUND FROM LINE 6	\$	15	16	AMOUNT TO USE FOR RATE CALCULATIONS	\$	16
FOR OHF USE ONLY																								
13	FROM R. E. TAX STATEMENT FOR 2001	\$	13																					
14	PLUS APPEAL COST FROM LINE 5	\$	14																					
15	LESS REFUND FROM LINE 6	\$	15																					
16	AMOUNT TO USE FOR RATE CALCULATIONS	\$	16																					
	1998	<b>5,031</b>	9																					
	1999	<b>5,048</b>	10																					
	2000	<b>5,195</b>	11																					
	2001	<b>5,695</b>	12																					
<b>2002 Accrual based on 2001 taxes</b>																								

## NOTES:

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed**

SEE ACCOUNTANTS' COMPILATION REPORT

**IMPORTANT NOTICE**

**TO:** Long Term Care Facilities with Real Estate Tax Rates    **RE:** 2001 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2001 real estate tax costs, as well as copies of your real estate tax bills for calendar 2001.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2001 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2002 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed.** If you have any questions, please call the Office of Health Finance at (217) 782-1630.

FACILITY NAME	<u>Hickory Point Terrace</u>	COUNTY	<u>Macon</u>
FACILITY IDPH LICENSE NUMBER	<u>0033068</u>		
CONTACT PERSON REGARDING THIS REPORT	<u>Kimberlea B. Jacobus</u>		
TELEPHONE	217-422-6361	FAX #:	217-422-6365

Enter the tax index number and real estate tax assessed for 2001 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2001.

### B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

Attach a copy of the 2001 tax bills which were listed in Section A to this statement. Be sure to use the 2001 tax bill which is normally paid during 2002.

Facility Name & ID Number Hickory Point Terrace# 0033068 Report Period Beginning:

1/1/02

Ending:

12/31/02

## X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 4,030 B. General Construction Type: Exterior Brick/Vinyl Frame Wood w/Sprinkler Number of Stories 1C. Does the Operating Entity? ☐ (a) Own the Facility ☐ (b) Rent from a Related Organization ☒ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions)

D. Does the Operating Entity? ☐ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization ☒ (c) Rent equipment from Completely Unrelated Organization

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's ground (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, et List entity name, type of business, square footage, and number of beds/units available (where applicable)

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F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO  
If so, please complete the following:1. Total Amount Incurred: \_\_\_\_\_ 2. Number of Years Over Which it is Being Amortized: \_\_\_\_\_  
3. Current Period Amortization: \_\_\_\_\_ 4. Dates Incurred: \_\_\_\_\_

Nature of Costs: \_\_\_\_\_

(Attach a complete schedule detailing the total amount of organization and pre-operating costs)

## XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1				\$	1
2					2
3	TOTALS			\$	3

SEE ACCOUNTANTS' COMPILATION REPORT

**XI. OWNERSHIP COSTS (continued)**

**B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4					\$	\$		\$	\$	\$	4
5											5
6											6
7											7
8											8
	<b>Improvement Type**</b>										
9		Landscaping		1992	2,255	133	10	168	35	2,255	9
10		Shower Unit		1992	563		10	48	48	563	10
11		Vinyl Flooring		1993	4,511		6			4,511	11
12		Flooring		1994	2,858		6			2,858	12
13		ASE Blacktop		1994	5,000	295	15	333	38	2,860	13
14		Electrical Improvement		1995	1,714	44	10	171	127	1,370	14
15		Carpet		1995	3,326		10	333	333	2,412	15
16		Fire Extinguisher		1995	614		10	61	61	439	16
17		Landscaping		1996	2,418	143	10	242	99	1,572	17
18		Flooring		1997	1,699		10	170	170	935	18
19		Roof		1998	10,200	262	20	510	248	2,167	19
20		Floor Covering		2001	2,746		10	275	275	527	20
21											21
22											22
23											23
24											24
25											25
26											26
27											27
28											28
29											29
30											30
31											31
32											32
33											33
34											34
35											35
36											36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

**See Page 12A, Line 70 for total**

SEE ACCOUNTANTS' COMPILATION REPORT



XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar

1 Improvement Type**		3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37			\$	\$		\$	\$	\$	37
38									38
39									39
40									40
41									41
42									42
43									43
44									44
45									45
46									46
47									47
48									48
49									49
50									50
51									51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 37,904	\$ 877		\$ 2,311	\$ 1,434	\$ 22,469	70

SEE ACCOUNTANTS' COMPILATION REPORT

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name &amp; ID Number: Hickory Point Terrace

# 0033068

Report Period Beginning:

1/1/02

Ending:

12/31/02

## XI. OWNERSHIP COSTS (continued)

## C. Equipment Depreciation-Excluding Transportation. (See instruction

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 40,853	\$ 4,913	\$ 3,034	\$ (1,879)	3-20 yrs	\$ 25,108	71
72	Current Year Purchases	4,913	211	299	88	10-12 yrs	299	72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 45,766	\$ 5,124	\$ 3,333	\$ (1,791)		\$ 25,407	75

## D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Transportation	1990 VW Cabriolet	2000	\$ 3,214	\$ 406	\$ 804	\$ 398	4	\$ 1,875	76
77	Transportation	2000 Landrover	2001	35,455	4,900	8,864	3,964	4	17,727	77
78	Program Transportation	2000 Dodge Ram B2500	2001	Traded	2,051	4,003	1,952	4		78
79	Program Transportation	2003 Dodge Caravan	2002	62,602	5,609	1,331	(4,278)	4	1,331	79
80	TOTALS			\$ 101,271	\$ 12,966	\$ 15,002	\$ 2,036		\$ 20,933	80

## E. Summary of Care-Related Asset

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 184,941	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 18,967	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 20,646	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 1,679	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 68,809	85

\*\*

## F. Depreciable Non-Care Assets Included in General Ledger. (See instructions

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$		86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

## G. Construction-in-Progres

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

SEE ACCOUNTANTS' COMPILATION REPORT

\*\* This must agree with Schedule V line 30, column f

**A. Building and Fixed Equipment (See instructions.)**

**Scott Cornell**

☒ YES      ☐ NO

☒ YES      ☐ NO

12.	<u>12/31/03</u>	\$ <u>46,800</u>
13.	<u>12/31/04</u>	\$ <u>46,800</u>
14.	<u>12/31/05</u>	\$ <u>46,800</u>

**\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.**

**SEE ACCOUNTANTS' COMPILATION REPORT**

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	2. CLASSROOM PORTION:	3. CLINICAL PORTION:
		IN-HOUSE PROGRAM <input checked="" type="checkbox"/>	IN-HOUSE PROGRAM <input type="checkbox"/>
		IN OTHER FACILITY <input type="checkbox"/>	IN OTHER FACILITY <input type="checkbox"/>
		COMMUNITY COLLEGE <input type="checkbox"/>	HOURS PER AIDE <u>      </u>
		HOURS PER AIDE <u>42</u>	

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)		10,859		10,859
4	Clinical Wages (b)				
5	In-House Trainer Wage (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$ 10,859	\$	\$ 10,859
10	SUM OF line 9, col. 1 and 2 (c)	\$	10,859		

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities:

\$                     

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	24
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	24

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefit.  
(b) Include wages paid during the clinical portion of training. Do not include fringe benefit.  
(c) For in-house training programs only. Do not include fringe benefit.  
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides  
SEE ACCOUNTANTS' COMPILATION REPORT

**XIV. SPECIAL SERVICES (Direct Cost) (See instructions.**

		1	2	3	4	5	6	7	8		
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)		
			Units of Service	Cost	Units	Cost					
					1	Licensed Occupational Therapist		hrs	\$		\$
2	Licensed Speech and Language Development Therapist		hrs								2
3	Licensed Recreational Therapist		hrs								3
4	Licensed Physical Therapist		hrs								4
5	Physician Care		visits								5
6	Dental Care		visits								6
7	Work Related Program		hrs								7
8	Habilitation		hrs								8
9	Pharmacy		# of prescripts								9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs								10
11	Academic Education		hrs								11
12	Exceptional Care Program										12
13	Other (specify):										13
14	TOTAL			\$		\$	\$		\$		14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

SEE ACCOUNTANTS' COMPILATION REPORT

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 21,927	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance )	134,538		3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	2,181		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 158,646	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost	37,904		15
16	Equipment, at Historical Cost	147,036		16
17	Accumulated Depreciation (book methods)	(119,346)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 65,594	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 224,240	\$	25

		1 Operating	2 After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ 2,807	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable	135,434		29
30	Accrued Salaries Payable	10,392		30
31	Accrued Taxes Payable (excluding real estate taxes)	335		31
32	Accrued Real Estate Taxes(Sch.IX-B)	5,936		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36				36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 154,904	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable	21,616		39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 21,616	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 176,520	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ 47,720	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 224,240	\$	48

SEE ACCOUNTANTS' COMPILATION REPORT

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1</b> <b>Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	<b>\$ 39,952</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>			<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	<b>\$ 39,952</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	<b>(4,853)</b>	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	<b>( )</b>	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	<b>\$ (4,853)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>	<b>Auto Loan Reimbursement</b>	<b>12,621</b>	<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	<b>\$ 12,621</b>	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	<b>\$ 47,720</b>	<b>24 *</b>

\* This must agree with page 17, line 47.

SEE ACCOUNTANTS' COMPILATION REPORT

Facility Name &amp; ID Number Hickory Point Terrace

# 0033068

Report Period Beginning: 1/1/02

Ending: 12/31/02

**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached**Note: This schedule should show gross revenue and expenses. Do not net revenue against expenses.**

1			
	Revenue	Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 639,795	1
2	Discounts and Allowances for all Levels	( )	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 639,795	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$	8
<b>C. Other Operating Revenue</b>			
9	Payments for Educator	125,472	9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursement	10,246	11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patient		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 135,718	23
<b>D. Non-Operating Revenue</b>			
24	Contributions		24
25	Interest and Other Investment Income**		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 775,513	30

2			
	Expenses	Amount	
<b>A. Operating Expenses</b>			
31	General Services	115,878	31
32	Health Care	356,713	32
33	General Administration	190,662	33
<b>B. Capital Expense</b>			
34	Ownership	78,880	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers		35
36	Provider Participation Fee	38,233	36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 780,366	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(4,853)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (4,853)	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? No If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation. SEE ACCOUNTANTS' COMPILATION REPORT

\*\*\*\* Provide a detailed breakdown of "Other Revenue" on an attached sheet.



Facility Name & ID Number Hickory Point Terrace

# 0033068

Report Period Beginning: 1/1/02

Ending:

12/31/02

## XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

	1	2**	3	4	
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1 Director of Nursing			\$	\$	1
2 Assistant Director of Nursing					2
3 Registered Nurses					3
4 Licensed Practical Nurses					4
5 Nurse Aides & Orderlies	9,661	9,856	93,866	9.52	5
6 Nurse Aide Trainees	1,006	1,006	9,287	9.23	6
7 Licensed Therapist					7
8 Rehab/Therapy Aides					8
9 Activity Director	1,583	1,620	14,937	9.22	9
10 Activity Assistants	919	919	7,953	8.65	10
11 Social Service Worker	2,080	2,080	35,673	17.15	11
12 Dietician	2,038	2,118	22,086	10.43	12
13 Food Service Supervisor					13
14 Head Cook					14
15 Cook Helpers/Assistants					15
16 Dishwashers					16
17 Maintenance Worker					17
18 Housekeepers	3,071	3,102	28,790	9.28	18
19 Laundry					19
20 Administrator	416	416	95,485	229.53	20
21 Assistant Administrator	676	676	22,482	33.26	21
22 Other Administrative					22
23 Office Manager					23
24 Clerical	920	920	10,625	11.55	24
25 Vocational Instruction					25
26 Academic Instruction					26
27 Medical Director					27
28 Qualified MR Prof. (QMRP)					28
29 Resident Services Coordinator					29
30 Habilitation Aides (DD Homes)					30
31 Medical Records					31
32 Other Health Care(specify)					32
33 Other(specify)					33
34 TOTAL (lines 1 - 33)	22,370	22,713	\$ 341,184 *	\$ 15.02	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

## B. CONSULTANT SERVICES

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35 Dietary Consultant	34	\$ 1,174	1-3	35
36 Medical Director	Fee	7,240	9-3	36
37 Medical Records Consultant				37
38 Nurse Consultant				38
39 Pharmacist Consultant	Fee	1,000	10-3	39
40 Physical Therapy Consultant				40
41 Occupational Therapy Consultant	83	3,743	10-3	41
42 Respiratory Therapy Consultant				42
43 Speech Therapy Consultant	15	638	10-3	43
44 Activity Consultant				44
45 Social Service Consultant	Fee	1,010	12-3	45
46 Other(specify) <u>Psychologist</u>	Fee	2,400	10-3	46
47				47
48				48
49 TOTAL (lines 35 - 48)	132	\$ 17,205		49

## C. CONTRACT NURSES

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50 Registered Nurses	213	\$ 7,459	10-3	50
51 Licensed Practical Nurses				51
52 Nurse Aides				52
53 TOTAL (lines 50 - 52)	213	\$ 7,459		53

SEE ACCOUNTANTS' COMPILATION REPORT

## **XIX. SUPPORT SCHEDULES**

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes				F. Dues, Fees, Subscriptions and Promotions			
Name	Function	Ownership %	Amount	Description		Amount	Description		Amount		
Kimberlea B. Jacobus	Administrator	100	\$ 95,485	Workers' Compensation Insurance		\$ 4,590	IDPH License Fee		\$		
				Unemployment Compensation Insurance		5,139	Advertising: Employee Recruitment		1,035		
				FICA Taxes		15,705	Health Care Worker Background Check				
				Employee Health Insurance		5,179	(Indicate # of checks performed)				
				Employee Meals		3,083	Central Office License & Fees		539		
				Illinois Municipal Retirement Fund (IMRF)*							
				Simple IRA Match		2,613					
TOTAL (agree to Schedule V, line 17, col. 1)											
(List each licensed administrator separately.)			\$ 95,485								
B. Administrative - Other											
Description			Amount				Less: Public Relations Expense		( )		
			\$				Non-allowable advertising		( )		
							Yellow page advertising		( )		
							TOTAL (agree to Sch. V, line 20, col. 8)		\$ 1,574		
TOTAL (agree to Schedule V, line 17, col. 3)			\$	TOTAL (agree to Schedule V, line 22, col.8)		\$ 36,309					
(Attach a copy of any management service agreement)				E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**				
C. Professional Services				Description		Line #	Description		Amount		
Vendor/Payee	Type		Amount				Out-of-State Travel		\$		
May, Cocagne & King, P.C.	Accounting/Bookkeeping		\$ 7,425	N/A							
							In-State Travel				
							Seminar Expense				
							Central Office Seminars (All in Illinois)		465		
							Entertainment Expense		( )		
TOTAL (agree to Schedule V, line 19, column 3)				TOTAL		\$	(agree to Sch. V, line 24, col. 8)				
(If total legal fees exceed \$2500 attach copy of invoices.)			\$ 7,425				TOTAL		\$ 465		

\* Attach copy of IMRF notifications  
SEE ACCOUNTANTS' COMPILATION REPORT

**\*\*See instructions.**

**XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS** (which have been included in Sch. V, line 6, col. 3).  
(See instructions.)

	1 Improvement Type	2 Month & Year Improvement Was Made	3 Total Cost	4 Useful Life	5 6 7 8 9 10 11 12 13 Amount of Expense Amortized Per Year								
					FY1999	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007
1			\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20	TOTALS		\$		\$	\$	\$	\$	\$	\$	\$	\$	\$

SEE ACCOUNTANTS' COMPILATION REPORT

- (13) Have costs for all supplies and services which are of the type that can be billed the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V N/A
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 3,083 Has any meal income been offset against related costs? No Indicate the amount \$ \_\_\_\_\_
- (16) Travel and Transportation
- a. Are there costs included for out-of-state travel No  
If YES, attach a complete explanation
- b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such program during this reporting period. \$ \_\_\_\_\_
- c. What percent of all travel expense relates to transportation of nurses and patients? 100%
- d. Have vehicle usage logs been maintained Yes
- e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes
- f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
- g. Does the facility transport residents to and from day training? No**  
**Indicate the amount of income earned from providing such transportation during this reporting period \$ \_\_\_\_\_**
- (17) Has an audit been performed by an independent certified public accounting firm No  
Firm Name: \_\_\_\_\_ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? \_\_\_\_\_ If no, please explain \_\_\_\_\_
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report N/A  
Attach invoices and a summary of services for all architect and appraisal fees

**Kimberlea B. Jacobus #0033068**  
**d/b/a Hickory Point Terrace**  
**December 31, 2002**

Documentation - Section V, Line 7, Column 3:

Waste Removal	1,169
Pest Control	313
Security	568
	<u>2,050</u>

Documentation - Section V, Line 15, Column 3:

Workshop	138,977
Emergency Dental Care	2,516
Podiatry Care	85
	<u>141,578</u>

Documentation - Section V, Line 24, Column 8:

Seminars and meetings	<u>465</u>
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All seminar expenses were for continuing education units (CEU's) for employees relating to patient care. All seminars were attended in Illinois.

Documentation - Section V, Line 30, Column 7:

Straight-line adjustment (page 13, line 84)	1,679
Central Office	6,338
	<u>8,017</u>

Reclassifications - Section V, Column 5:

	<u>From Line #</u>	<u>To Line #</u>	<u>Amount</u>
Employee Benefits (Staff Meals)	2	22	3,083

Page 7, Schedule VII, C., Related Parties  
Column 5, Compensation Received from Other Homes

Kimberlea B. Jacobus

Joe Jac d/b/a Spring Ckreek Terrace Decatur, Illinois	57,070
North Kickapoo Lincoln, Illinois	<u>58,264</u>
	<u>115,334</u>

Section XVII, Reconciliation of Income to Taxable Income:

Net Income (Loss) Per Books	(4,853)
Auto Loan Reimbursement	12,621
Administrator's Salary	<u>95,485</u>
Net Income Per Tax Return	<u>103,253</u>

Section XX, General Information, Question 12:

Salary costs are allocated based upon actual hours worked.